

# Keeping What You Say Private



When you talk to us we will **not** tell other people what you said. We will keep it private.



Sometimes we may think it is a good idea to talk to other people about what you tell us, like your parents, teachers or doctors.



We will always ask you if this is ok first. You can say **yes** or **no**.

There are a few times when **we will have to tell someone else what you said:**



- We sometimes tell our **manager** so they can check that we are doing a good job.
- We will write information about our meetings on our **computers.**
- Only people we work with will see this information.



We will also **have to tell someone** if we are worried that **someone is being hurt or might be hurt.**

If this happens, then we will talk to you about it first.





**Phone us on:**

**01609 536923**

Our Advice Line is open Monday-Friday 9:30 – 1pm. An answering machine is in operation when we're not in the office, please leave a message and we will return your call.



**Email us at:**

**[info@sendiassnorthyorks.org](mailto:info@sendiassnorthyorks.org)**



**Message us on Facebook at:**

**[@Sendiassnorthyorks](https://www.facebook.com/Sendiassnorthyorks)**



**Tweet us on Twitter at:**

**[@SendiassY](https://twitter.com/SendiassY)**

**More information about us is live on our website:**

**[www.sendiassnorthyorkshire.co.uk](http://www.sendiassnorthyorkshire.co.uk)**